



**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
SYBIL BRAND COMMISSION FOR INSTITUTIONAL
INSPECTIONS
KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 372
LOS ANGELES, CA 90012
<http://sbc.lacounty.gov>**

Wednesday, June 10, 2015

10:00 AM

AUDIO LINK FOR THE ENTIRE MEETING. (15-2832)

Attachments: [AUDIO](#)

Present: Chairperson Eleanor R. Montañó, Commissioner Donald S. Andrews, Commissioner Johanna Arias-Bhatia, Commissioner Barbara Bigby, Commissioner Susan Burton, Commissioner Percy Duran III, Commissioner Keren M. Goldberg, Commissioner Cheryl Grills Ph.D. and Commissioner Theresa Zhen

Excused: Commissioner Anne S. Hill

Staff present: Bolaji Famuyiwa, Roy Sinclair and Jenny Kimbell (15-2833)

Call to Order. (15-2750)

Chairperson Montañó called the meeting to order at 10:02 a.m.

Chairperson Montañó led in the Pledge of Allegiance, followed by a moment of silence.

I. ADMINISTRATIVE MATTER

- 1. Approval of the June 3, 2015 Minutes. (15-2751)**

On motion of Commissioner Donald S. Andrews, seconded by Commissioner Percy Duran III and unanimously carried, this item was approved with the following corrections:

- Page 1, paragraph #4 should read...projects that create partnerships between the faith community and mental health.**
- Page 5, #6 should read...Graffiti on the walls and many of the cells needed painting.**

- Page 5, # 6 should read...March 2015 and months prior to March 2015.

Attachments: [SUPPORTING DOCUMENTS](#)

II. REPORTS

2. Chairperson's Report on various items for June 10, 2015. (15-2752)

Chairperson Montaña reported that she attended the 2015 Los Angeles County System Improvement Plan Annual Stakeholder Conference & Peer Review Kick-Off held at the L.A. Live Marriott Hotel on June 4, 2015. Chairperson Montaña also reported that she attended the Crime Victims Clinic on June 6, 2015. Chairperson Montaña expressed her gratitude for the opening of the homicide library that makes information on cases more accessible.

Additionally, Chairperson Montaña shared the following Newspaper Articles with the Commission:

Los Angeles Times:

- Think Before you Build (June 7, 2015)

Daily Breeze:

- Jail Health Care Overhaul Eyed (June 7, 2015)

3. Treasurer's Report for June 10, 2015. (15-2753)

There was no report presented.

4. Staff Report on Correspondence Received and Department Representative Reports for June 10, 2015. (15-2754)

Staff contacted the Sheriff's Department regarding the party responsible for maintenance in Court lockups and regarding Commissioner Goldberg's inquiry concerning Mental Health Services for inmates. Contact has been made with the Sheriff liaison that will be handling the Commission's concerns and will be present at the June 17, 2015 SBC Business meeting.

Staff also reported that contact has been made to both the Department of Children and Family Services and the Probation Department to advise them to be prepared to present on the definition of "use of force" at the June 17, 2015 Business meeting.

Staff further reported that a total of three scholarship applications have been received and encouraged the Commissioners to review and select awardees to be submitted to the Board offices no later than Friday, June 12, 2015. Chair Montaña requested that three Commissioners volunteer to review and select three candidates. Commissioners Burton, Zhen and Bhatia will review the applications.

5. Review of Group Home Compliance Monitoring Audit Reports presented on June 10, 2015. (15-2755)

There was no report presented.

6. Commissioners' Reports on Group Home and/or Detention Facilities Inspections from June 4, 2015 to June 9, 2015. (15-2756)

During the reporting period, the following group homes/facilities were reported as being in satisfactory condition:

Chairperson Montaña and Commissioner Andrews visited:

- Michael D. Antonovich Antelope Valley Court (4th Street, West, Lancaster, CA) on June 8, 2015.
- Children's Home of Southern California (Valerio Street, Van Nuys, CA) on June 9, 2015.

Commissioners Grills and Burton visited:

- Inglewood Juvenile Court (Regent, Inglewood, CA) on June 9, 2015.

Commissioner Bigby visited:

- Hathaway Sycamores (El Nido Drive, Altadena, CA) on June 5, 2015.

III. DISCUSSIONS

7. Discussion and motion to request the Los Angeles County's Department Representatives to submit their monthly reports at least one week prior to the SBC Business Meeting. (15-2532)

After discussion, on motion of Commissioner Johanna Arias-Bhatia, seconded by Commissioner Donald S. Andrews and unanimously carried, this item was approved.

8. Discussion and motion to review and revise the Sybil Brand Commission's By-Laws. (15-2534)

On motion of Commissioner Cheryl Grills, seconded by Commissioner Johanna Arias-Bhatia and unanimously carried, the Commission agreed

to revise the SBC bylaws at a future date.

Following the motion, Chairperson Montaña appointed Commissioners Goldberg, Grills, Duran III, Bhatia and Andrews as an ad-hoc committee to review the SBC bylaws and bring recommendations back to the Commission.

Attachments: [SUPPORTING DOCUMENT](#)

9. Discussion, recommendation and motion to assign group home, Probation Camp and Jail/Lock-up inspections in a computerized document. (15-2535)

After discussion, on motion of Commissioner Johanna Arias-Bhatia, seconded by Commissioner Susan Burton and unanimously carried, the Commission agreed that inspection assignments should be provided in a typed document.

10. Discussion and motion to review the duplication of services that are being provided by the Sybil Brand Commission, Department of Children and Family Services, Probation Department and other agencies. (15-2537)

After discussion, Commissioner Goldberg recommended to inquire about the Department of Children and Family Services and the Probation Departments process for audits to aid the Commission in determining to the processes are duplicated.

11. Discussion on how inspection reports should be presented for efficiency and allow more time to continue Commission business. (15-2760)

After discussion, on motion of Commissioner Johanna Arias-Bhatia, seconded by Commissioner Susan Burton and unanimously carried; the Commission will limit their time when reporting on inspections by only highlighting concerns and exemplary findings.

12. Discussion and establishment of guidelines that defines how the Commission's monies should be handled/managed. (15-2761)

After discussion, Chairperson Montaña appointed a committee of one with her being an Ex-Officio member to oversee the funds of the Commission.

IV. MISCELLANEOUS

Matters Not Posted

13. Matters not on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the

need to take action came to the attention of the Committee subsequent to the posting of the agenda. (15-2757)

The following items were introduced for discussion and are to be placed on a future agenda:

- Election of Vice Chairperson
- Presentation by the Los Angeles County Office of Education

Public Comment

14. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (15-2758)

There were no members of the public present to address the Commission.

Adjournment

15. Adjournment for the meeting of June 10, 2015. (15-2759)

There being no further business, Chairperson Montañó adjourned the meeting of June 10, 2015 at 12:00 p.m.